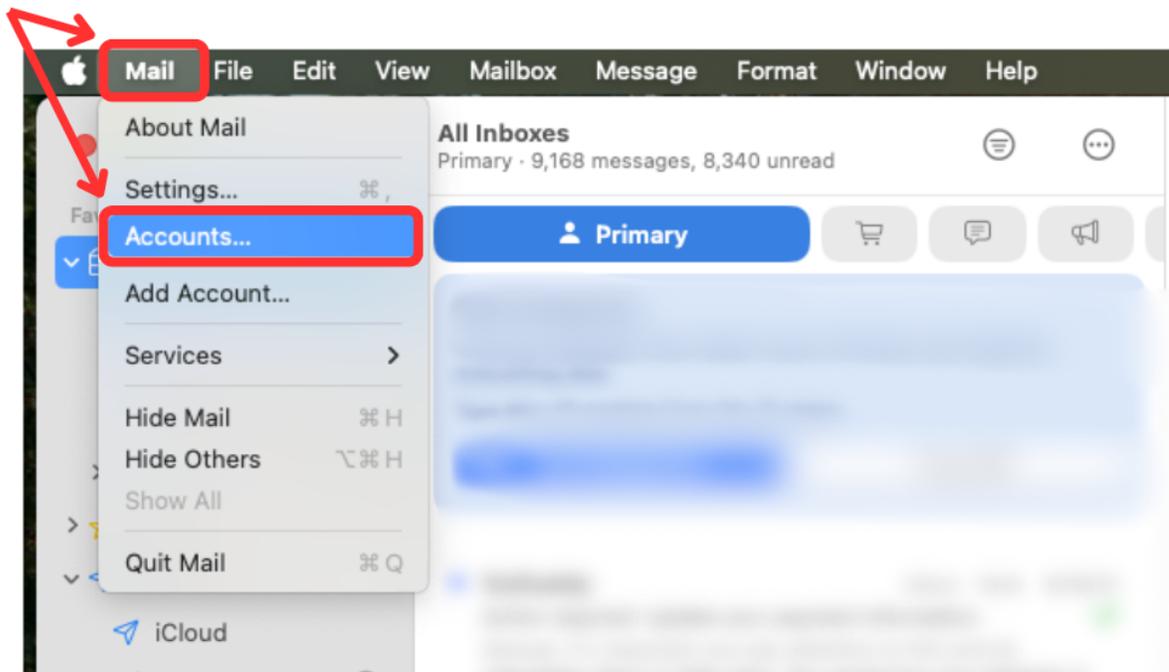
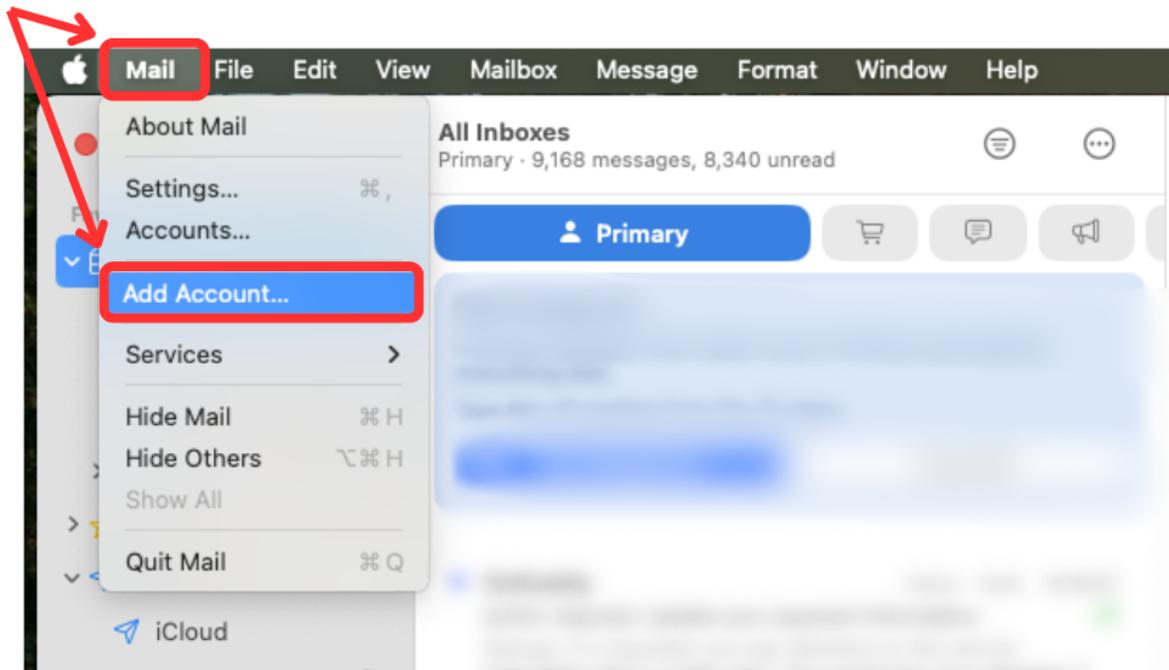


## Sofx.net Login – Mail on Mac

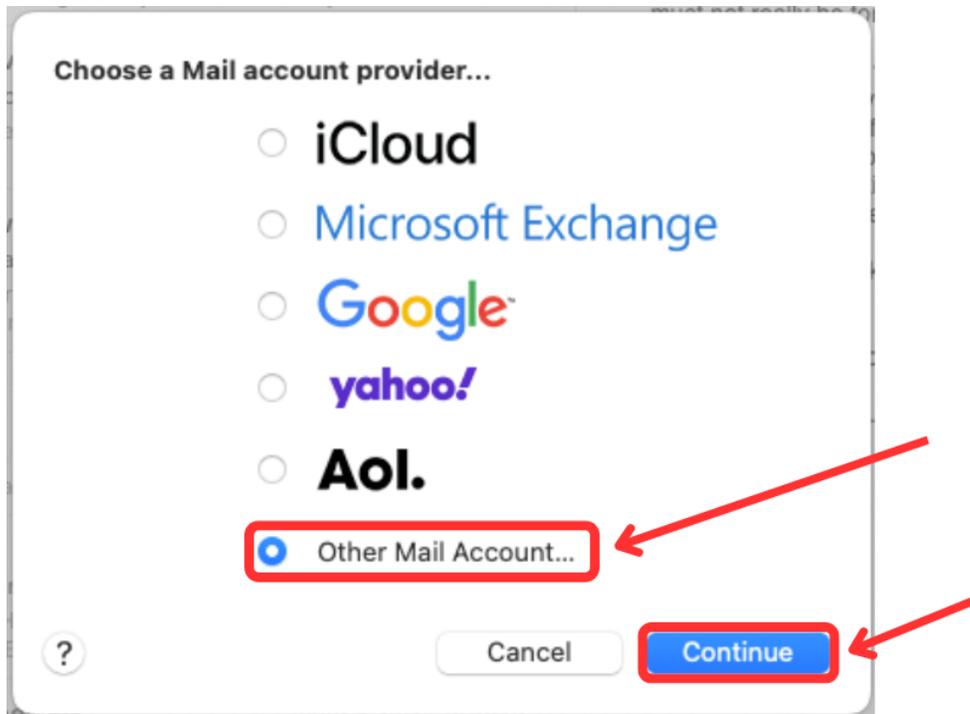
1. Open the Mail app.
2. Select **“Mail”** in the top left menu.
  - a. If you already have your sofx.net email loaded to your mail app, select **“Accounts...”**
  - b. Delete the account from your computer.
  - c. Return to the Mail app and continue to step 3.
  - d. If you do not already have your sofx.net email loaded to your mail app, skip to step 3.



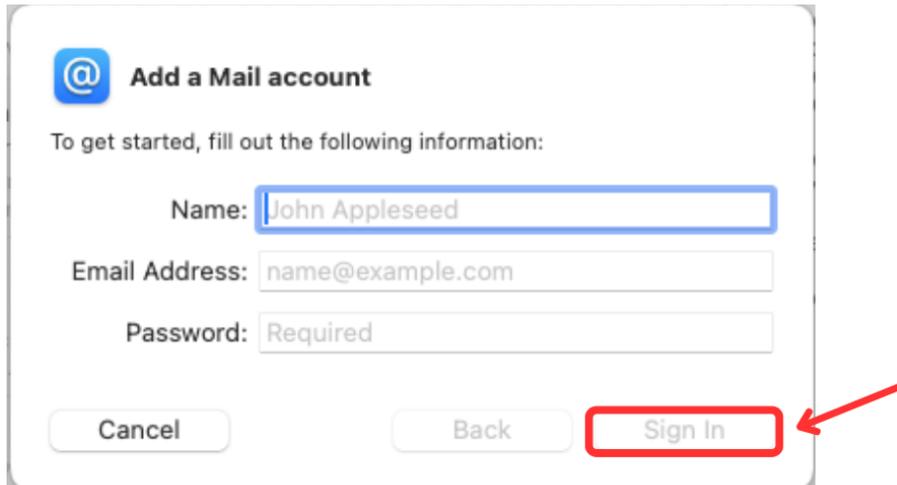
3. From the “Mail” top left menu, select “Add Account...”



4. Select “Other Mail Account...” and click “Continue.”



5. Enter the following information:
  - a. Enter **your Name**.
  - b. Enter **your Sofx.net email address**.
  - c. Enter **your Sofx.net password**.
  - d. Click **“Sign In.”**



**@ Add a Mail account**

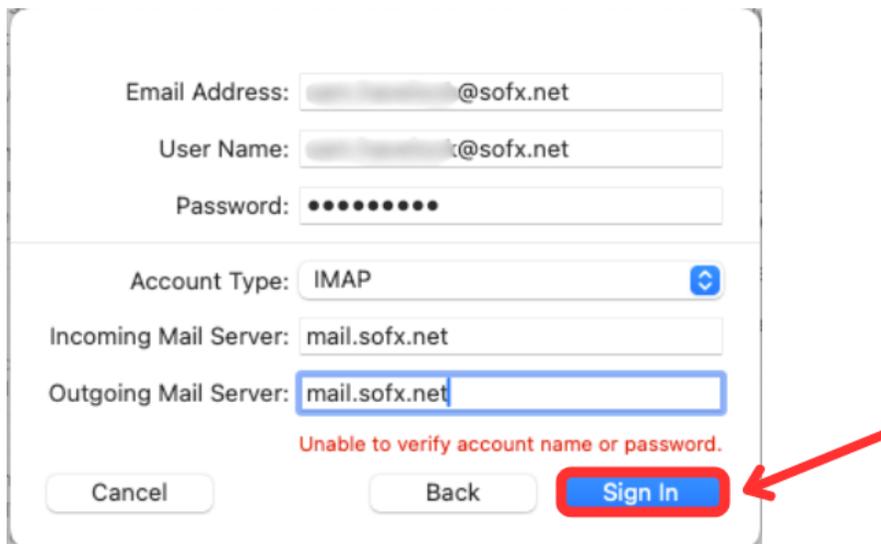
To get started, fill out the following information:

Name:

Email Address:

Password:

6. Enter the following Information:
  - a. Enter **your sofx.net email address** for fields: Email Address AND Username.
  - b. Enter **your sofx.net Password**.
  - c. Select Account Type: **IMAP**
  - d. Enter Incoming Server **“mail.sofx.net.”**
  - e. Enter Outgoing Server **“mail.sofx.net.”**
  - f. Click **“Sign In.”**



Email Address:

User Name:

Password:

Account Type:

Incoming Mail Server:

Outgoing Mail Server:

Unable to verify account name or password.

7. Select the apps you would like to use (personal preference) and click “**Done.**”

